**Personal Development Report (Template)**

**<insert name>**

**Smart Industry and IoT Specialization Semester 4**

**Fall 2022/23**

You have a lot of freedom in shaping your personal development report, but we would like you to use this template. This makes your document easy to review.

So don’t forget to **delete**, **remove**, etc. the stuff that’s not applicable (most stuff in yellow highlighting)!.

**Document update history**

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| **Update Date** | **Version** | **Comments** |
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**Content**

**1. Persona**

This is where you present yourself. A picture, your skills, your interest, maybe even your hobbies. Anything you think is relevant. Add a photo of yourself so the coaches can recognise you.

**2. Smart Industry & IoT Context**

In week 1 already you have some understanding of Smart Industry and IoT and motivation to choose for this specialization. Please describe what your understanding of smart industry is, and the smart industry context that you really want to work in or for.

At the end of the semester you can come back to this point and write again what your understanding of Smart Industry and IoT is after several weeks working in the domain. During the semester your understanding of the domain will become clearer and you will be able to position yourself better in it.

**3. Orientation**

In the first three weeks you have been following different modules and perhaps workshops and presentations, to get more integral idea about the Smart industry domain, and how all parts fit together, are linked and influence each other. This is what we call vertical integration. Here you describe on which information, experiences and other factors you have based your choice for the two modules.

**3.1 My ambitions this semester**

You have chosen this specialization with certain ideas and personal goals to gain certain knowledge and experiences. Now that you understand the domain better you have also clearer ambitions for this semester. Describe here how you see yourself at the end of the semester, in terms of the knowledge, experience and personal skills.

**4.1 Module A (\*here you substitute A with the concrete name of the module)**

You start by motivating your choice for this module.

As the semester evolves, you keep track of the knowledge you have gained in the field of this particular module. Keep it short and focus on the gained knowledge and not on delivered work (see also section 7).

**4.2 Module B (\*here you substitute B with the concrete name of the module)**

You start by motivating your choice for this module.

As the semester evolves, you keep track of the knowledge you have gained in the field of this particular module. Keep it short and focus on the gained knowledge and not on delivered work (see also section 7).

**5. Industry project \*name (\*here you substitute \*name with the concrete name of the project)**

You start by motivating your choice for this project, and what do you expect to learn by working on it and you shortly describe the project objectives, project goals and what you expect to be working on more concretely.

As the semester evolves, you keep updating the short summary of the knowledge and skills you are gaining, the work you are doing for the project, your own contribution, products or parts of a product, research, reports, documents you have delivered, etc. Make clear what your **own contribution** has been. Find a good balance between making a good short summary of your work supported by links and references to the work you have done and delivered.

**6.** **Evidences Learning outcomes**

During the semester you collect evidence which show your progress on the learning outcomes. You summarize the evidence per learning outcome and you indicate in which context (a module, a project or other context) it took place. You do that in the given table below which displays the LO's and their (general) description. Note that you can add as many as you like/need evidences and the three examples which are given in the template are only examples. Also make sure that you provide evidences from the different modules and the project, as the learning outcomes need to be demonstrated in different contexts and more than once.

In the first phase(s) you have probably no or few evidences yet, but as time progress you add more and more evidences to show your progress.

|  |  |  |  |
| --- | --- | --- | --- |
| **Learning outcome** | **Evidence** | **Module/Industry Project /other** | **Self-evaluation** |
| Analysis | Challeng 1: Add a description and a link to a canvas assignment  Challange 2: Add a description and a link to a canvas assignment  Product 3: Add a description and a link to a canvas assignment | Module A  Module B  Industry Project | Orienting  Beginning  Beginning |
| .  . |  |  |  |
| Design | Challange x: Add a description and a link to a canvas assignment  Individual project x: Add a description and a link to a canvas assignment | Module A  Module B | Orienting  Beginning |
| .  . |  |  |  |
| Implementation |  |  |  |
| .  . |  |  |  |
| **Professional Development** | | |  |
| Future orientation |  |  |  |
| Investigative problem solving |  |  |  |
| Personal leadership |  |  |  |
| Targeted interaction |  |  |  |

**7. Sprint retrospectives of your total activities and work**

Every three or four weeks (see the weekly planning) you will have a review/delivery/demo moment for the modules and for the industry project. For the modules these will be done with your module teachers, and for the industry project with the problem owner and your semester coach. After every sprint you will have a retrospective. You will reflect on **YOUR** progress, achievements, process, gaining knowledge, study load and study discipline, working method and the communication with your teachers, project group members and the clients. Include a summary of each retrospective in this document.

**7.1 Semester Sprint 1 (wk4-wk6)**

**…..**

**7.2 Semester Sprint 2 (wk 7 - wk10)**

**…..**

**7.3 Semester Sprint 3 (wk11 – wk 13)**

**…..**

**7.4 Semester Sprint 4 (wk14 – wk 17)**

**…..**

**7.5 Semester Final delivery**

**8. Evaluation and Reflection**

Add an evaluation and a reflection of your whole Smart Industry and IoT semester. Your evaluation describes what went good and bad during your process and how you dealt with that. Your reflection describes how **you** have grown as a person, and what **you** will take with you in your further professional career. In the reflection you should also shine a light on the following aspects:

**Gaining technical knowledge**

**Improving professional skills**

**Problems solving capabilities**

**9. Feedback and Feedpulse**

During your semester, you will receive feedback. This has been done via email, comments by your submission or in Feedpulse. Add a screenshot of feedbacks to the end of this document.

**References (\* follow the** [**APA**](https://apastyle.apa.org/style-grammar-guidelines/references/examples) **style for any reference you want to add)**